

TENDER DOCUMENT

OF

**Hiring of one no. TATA SUMO AMBULANCE latest model, for
24 hours duty & with two drivers for Mohuldih.**

N. I. T No. TMD/MIN – 720

URANIUM CORPORATION OF INDIA LIMITED
(A Govt. of India Enterprise)
TURAMDIH MINES, EAST SINGHBHUM
JHARKHAND – 832 107

TENDER FOR

Hiring of one no. TATA SUMO AMBULANCE latest model, for 24 hours duty & with drivers for Mohuldih.

Ref: N. I. T. No. TMD/MIN –720; dated 28/11/2014

1. To be submitted by 15.00 hrs on 19/12/2014 to Dy. Manager (Pers.), Turamdih
2. Tenders shall be opened in presence of Tenderers who may be present at 15.30 hrs on 19/12/2014 in the office of Dy. Manager (Pers.), Turamdih.

Issued to -----
(Name of contractor)

Signature of officer issuing the : -----
Tender document

Designation : -----

Date :-----

Cash Memo / receipt No. :-----

URANIUM CORPORATION OF INDIA LIMITED
(A Govt. Of India Enterprise)
TURAMDIIH MINES, EAST SINGHBHUM
JHARKHAND – 832 107

Phone No.: 0657-2318001
Extn: 7207
Dated : 28/11/2014

No. UCIL/TMD/Mech/ Auto/14

Sealed Tenders are invited in triplicate from experienced, reliable & resourceful Vehicle Operators / Transporter having experience of operating similar vehicles on hire basis in reputed companies.

N. I. T. No.: TMD/MIN –720

1	Name of work	Hiring of one no. TATA SUMO AMBULANCE latest model, for 24 hours duty & with Two drivers for Mohuldih.
2	Estimated value	Rs. 9, 36, 000/-
3	Duration of Contract	3 years (Extendable by Two year)
4	Cost of Tender Document	Rs 350/-
5	Earnest Money Deposit	Rs. 18, 720/-
6	Date of issue of Tender document	28/11/2014/2014 to 18/12/2014
7	Last date for submission of Tender	19/12/2014 up to 3.00 P.M
8	Date of opening of Tenders	19/12/2014 at 3.30 P.M
9	Duty of Vehicle	24 Hours

Full details, terms and condition of contract shall be available in the tender Document for above N. I. T, Tenderers can have it from the Office of Dy. Manager (Personnel), UCIL, Turamdih on payment of cost of tender Document (Non-Refundable) in cash on all UCIL working days except Sunday and Holiday in between 9.00 AM to 12.00 Noon and 2.30 PM to 3.30 PM and on Saturday 8.30 AM to 11.30AM, after obtaining clearance from G. M. (O. P), TMD/ Chief Supdt. (Mech.) TMD. The request letter (in duplicate) on the letter head of tenderer for issue of Tender documents must be accompanied with duly filled in format for credential/information sheet about the Tenderer (Credential/information sheet/Format to be obtained from the Office of Chief Supdt. (Mech.) TMD). **Tenders received without E. M. D will be summarily rejected.**

Seal Tenders will be received in tender Box kept at the Office of Dy. Manager (Personnel), Turamdih till the stipulated date and will be opened on the mentioned date at 3.30 PM at Turamdih by Chairman & Managing Director or his representative (s) in presence of tenderers who may like to be present.

The successful Tenderers shall have to comply with provision of Contract labour (Regulation & Abolition Act, 1970) and rules appended there under, if applicable to him.

The copy of this NIT and tender documents are available on our website www.ucil.gov.in.

The Corporation reserves the right to accept or reject or cancel any or all tender (s) either in full or part thereof or to split up if necessary without assigning any reason whatsoever.

For CHAIRMAN & MANAGING DIRECTOR
URANIUM CORPORATION OF INDIA LIMITED

Application form

**DETAILS OF APPLICATION FORM/PREQUALIFICATION/CREDENTIALS/ INFORMATION
SHEET ABOUT THE TENDERER/CONTRACTOR**

1. Name of the Firm/Company of the Tenderer:
2. Name Address and Telephone Number of the Owner of the Firm:
3. Registered Office-address of the Establishment:
4. Address for correspondence/all communications with the Firm:
5. Name, designation, address of the person authorized to deal with this Tender/ work:
6. Nature of the Registration of the Firm: Limited Co./ Private Ltd./ Partnership
Co./ Proprietorship Firm:.....
7. Registration No. and Date:
8. Registering Authority :

Name of Owner/ Partners	Occupation	Address	Telephone No.

9. Address of the office/ Work site of the Tenderer, nearest to the place of the work being tendered:
10. Details of the Work-experience of the Firm:

Sl..No.	Name, Address & Telephone No. of the Client	Name of the Work Contract No. & date	Value (Rs.)
1			
2			
3			

11. Financial Particulars:

- a) Authorized Capital :.....
- b) Paid up Capital:
- c) Working Capital – limit in cash credit form, Bill purchase/discount - forms
etc. from the Bank :.....Branch:
Value of Rs.
- d) Loans and advance taken:
- e) Loan and advances outstanding:
- f) Value of work/ turnover done during preceding three years:

Financial Year	Value of Work	Income Tax deposited

- g) Audited Balance – sheet and Profit and Loss Account for the last 3
Years:

12. Furnish copy of Income Tax Return for the last three years.
13. Income Tax P. A. N. / G. I. R. No.
14. Sales Tax, Central Sales Tax Regd. No.
15. Excise tax license No.
16. Contract Labor Regulation & Abolition Act. Regd. No.
17. Any other relevant Regn. No. if any:
18. Road Permit details:.....
19. Service Tax Registration No:
20. Details of ownership of various Vehicles furnished as enclosed.

Date:

Name and Signature of Authorized
Representative of Tenderer/ Contractor

Hiring of one no. TATA SUMO AMBULANCE latest model, for 24 hours duty & with drivers for Mohuldih.

UCIL is in need of one number TATA SUMO AMBULANCE Latest model. Year of manufacturing not earlier than 01/01/2014. With drivers for 24 hours duty for Turamdih. Tenderers are requested to quote for the same in the enclosed format.

The tender will be in two parts i.e. (i) Technical part and (ii) Price part. The Technical Part & the Price Part should be enclosed in two separate sealed envelopes. These two envelopes along with the Earnest Money Deposit (EMD) should be inside the main cover envelope and sealed. This main cover envelope should be superscribed with the title of the tender.

The detailed terms and conditions are given below.

1. **VALIDITY OF TENDER:** The offer shall be valid for at least THREE months.
2. **EMD:** The EMD amount shall be deposited in the form of DD from any nationalized bank drawn in favor of UCIL payable Jaduguda or by cash to be deposited in UCIL A/Cs section, Turamdih.
3. **SUBMISSION OF TENDER DOCUMENT:** Tenders submitted without EMD or incomplete tenders shall be summarily rejected without any further reference to tenderer.

*The tender should be submitted in a sealed **Cover envelope** (super scribed with NIT No. Name of the work, date and time of opening, name & address of the party). This cover envelope should contain the following **three** sealed envelopes.*

- a. **EMD Envelope:** It should contain the Earnest Money Deposit with a covering letter.
 - b. **Technical Part Envelope:** It should contain the Technical Part (*without price offered*), the details of the vehicles offered in the technical-part form viz. PAN Certificate, etc and a covering letter/application along with two sets of photocopy of these documents.
 - c. **Price Part Envelope:** It should contain the Price Part in original with two sets of photocopies of the same Price Part (Price quoted shall be inclusive of all taxes).
4. **TENDERER'S ADDRESS:** Tenderer's with valid address and telephone number (s) for contacting them for all 24 hours shall be given then only their case will be considered. Tenderers without valid address and telephone numbers shall be rejected.
 5. **VEHICLE OWNERSHIP, MAKE, MODEL & REGISTRATION:** The vehicle offered should be the tenderers own first-hand vehicle. The tenderer cannot quote for a hired or leased vehicle.

It should be a TATA SUMO AMBULANCE (commercial); the vehicle should be of a latest model and the date of manufacturing of the vehicle should not be earlier than 01/01/2014. The vehicle must have commercial registration in Jharkhand with valid permit of West Bengal/ Orissa

6. **VEHICLE CONDITIONS:** The vehicle should be in excellent condition complete with good seats, glasses, tyres & stepney etc. UCIL has the right to inspect the vehicles in details.
7. **DOCUMENTS TO BE KEPT IN THE VEHICLE:** All the documents related to commercial vehicle must be available with the driver at all the time. Necessary Road permits for commercial Vehicle must be obtained before putting vehicle on duty. All document connected with the vehicle C book, Driving License etc should be available with the vehicle.

The following documents, viz. 'The Ownership Book', 'Up-to-date Road Tax Payment document', 'Fitness Certificate', 'Road Permit', 'Vehicle Insurance along with third party and driver insurance (that should include the driver)', 'Driving License of the Driver', 'Valid Pollution under Control Certificate' and any other document that may be required as per rules should be always kept available with the driver of the vehicle on duty.

A copy of all these documents should be deposited in the office of the engineer-in-charge.

8. VEHICLE DRIVER: The drivers of the vehicles must have valid driving license for the appropriate class of vehicle. The driving license must be at least 5-years old. The drivers must be well behaved and in case of any objectionable behavior he has to be suitably substituted failing which the contract may be terminated with on-month prior notice.
9. MANPOWER TO BE DEPLOYED WITH THE VEHICLE: The following manpower on duty should be ensured during the operation of the vehicle. The men on role should be sufficient to ensure the availability of the driver and the prescribed staff.

TATA SUMO AMBULANCE: for 24 hrs
2 Nos.

10. VEHICLE REPORTING: The vehicle will remain under the administrative control of the Auto section of Turamdih.
11. DUTY TIMING: the duty of the vehicles is 24 hours including Sundays and holidays.
12. NATURE OF DUTY OF THE VEHICLE: The ambulance would be used mainly for transportation of patient/persons from Turamdih to any hospitals at Narwapahar/Jaduguda/TMH/Mercy hospital/Tinplate hospital or to any hospital at Ranchi/Kolkata and /or to any other place for any reason whatsoever as per our requirement and sometimes light materials may also have to be carried.

The ambulance must be equipped with all the facilities, medicals aids, medical tools like the Stretcher, Oxygen Cylinder, etc; as per requirements BY RULES AND REGULATIONS and Any other feature for proper transportation of patients

13. IDENTITY CARDS: The following identity cards will be issued by CISF for controlling the entry of vehicle/persons into the company premises.
- a) Identity-card/Gate passes for the vehicle.
 - b) Identity-card/Gate passes for the driver/helper/other staff as the case may be.
- Identity card issue by CISF will have to be carried by the driver/helper/other staff of the vehicle for entering the UCIL premises. It will be responsibility of the tenderer to ensure that the necessary formalities required for the issue of the Gate Pass are completed well in advance so that work is not hampered due to absence of gate pass for any such person/vehicle.
14. RENTAL: There shall be no holiday for the vehicle. The monthly rental will cover all the calendar days in a month including the Sundays and holidays. This will also cover the entire manpower cost including the driver and other staff, as applicable.
15. OUTSTATION NIGHT HALT CHARGES: If the light vehicle is engaged for outstation duty at places other than working units of UCIL in Jharkhand, viz. Bagjata, Jaduguda, Bhatin, Narwapahar, Turamdih, Banduhurang, Turamdih etc, outstation night halt charges to cover the outstation daily allowance of the driver and other vehicle staff will be paid @ Rs. 200/- per night. The owner of the vehicle must ensure that the whole amount must be transferred as Daily Allowance to the persons engaged for the purpose failing which appropriate amount will be paid directly to such staff and the amount will be recovered from the RA Bills.
16. DIESEL CONSUMPTION: The ruling price of diesel as on the last working day of a calendar month will be taken into consideration for the payment of the fuel cost. However, cash memo should be submitted along with bill to verify the rate of fuel as on the cost date of the month. UCIL will bear the cost of diesel calculated as given below. The diesel consumption for the vehicle shall be calculated as given below:

TATA SUMO AMBULANCE: @ 10.0 Km/Liter

17. RUNNING LIMIT: There is no restriction on km run by the vehicle.
18. FUEL FILLING: The vehicle shall not be allowed to go out for filling of diesel. The contractor has to arrange to fill diesel at Jaduguda / Narwapahar / Turamdih / Bagjata / Turamdih main gate (as applicable) for which only half an hour shall be allowed. No additional kilometer shall be given to the vehicle for filling up the fuel tank.
19. MINIMUM FUEL LEVEL IN THE TANK: The contractor must ensure that diesel is filled to full tank capacity. At no point of time, the fuel in the tank should be less than half of the tank capacity. Failure to maintain this minimum fuel level will be deemed as a breach of the contract this may be reason enough for the termination of the contract.
20. REPAIR & MAINTENANCE OF THE VEHICLE: The Tenderer is allowed to take the vehicle for repair/maintenance on any one day in a month, subject to the convenience of the user. For repairing purposes the vehicle is allowed a maximum 75 kms run (to & fro) journey per month. Km's beyond this 75 km is not allowed and shall not be paid
21. COST OF REPAIR & MAINTENANCE: The entire cost of all types of spare parts, accessories, consumables (engine oil, lubricants etc but excluding diesel), tools, tackles, labour and the cost of complying with all the statutory and legal formalities required for maintaining the vehicle in order and giving the required service as per this contract will be borne by the tenderer at its own cost and risk and at no extra cost shall be payable.
22. PARKING OF THE VEHICLE: Vehicle has to be parked at a designated place as per direction of Engineer-in-charge.
23. LOG BOOK: The driver of the vehicle will maintain logbook issued by the concerned in charge of the Auto section of UCIL, Turamdih. All the entries as required in the log book will have to be recorded properly and submitted at the end of each month along with the RA Bill. Log Book shall be updated on daily basis without fail and for which surprised verification of log book can be done by auto section.
24. HISTORY SHEETS: In addition to the log book, a history sheet of the vehicle will have to be maintained in a form provided by UCIL and submitted monthly along with the log book. The history sheet should contain the particulars of the repairs / maintenance / change of spare parts and consumables / shutdowns / breakdowns etc.
25. RA BILL: Only one bill is payable every month for the vehicle.
26. MODE OF PAYMENT AGAINST RA BILLS: Bill payment shall be payable only through e-payment. Contactor has to submit their e-payment details to Accounts Department Jaduguda/Turamdih. Required document for e-payment: (i) Application for e-payment (ii) Cancelled Cheque (iii) Pan Card Xerox. If already registered with e-payment then please ignore.
27. DETENTIONS, INTERRUPTIONS IN SERVICE ETC: Penalty will be imposed as appropriate as per the penalty clause of the conditions of the tender in the following circumstances. All these circumstances will be deemed as breach of contract by the tenderer and UCIL will free to take any remedial measures at the cost and risk of the tenderer as it may deem fit including termination of the contract if the vehicle fails to render the required service due to such circumstances.
 - a. In case the vehicle is detained / seized by Police / RTO personnel for any offence or non-compliance of the law.
 - b. In case the vehicle is used for any purpose other than for UCIL work during the assigned duty hours of the vehicle as per this contract.
 - c. In case the vehicle stops operating due to empty fuel tank.
 - d. In case the vehicle fails take-up a duty due to inadequate fuel in its tank.
 - e.

28. **LAWS OF THE LAND:** The contractor should comply with provisions of Contract Labour Act (Regulation & Abolition) 1970 and Central rules framed there under and minimum wages act 1948 and all other Acts, rules and regulations as applicable.
29. **UNAUTHORIZED PASSENGERS:** The owner of the vehicle must ensure that the driver / helper / staff employed by it do not permit any unauthorized person to travel in the vehicle except for those permitted by the Engineer-in-charge.
30. **UNAUTHORIZED DRIVING:** Unauthorized driving of the owner of the vehicle will have to ensure that the vehicle must not be driven by any unauthorized person while in duty or at other times while inside the company premises.
31. **PROCEDURE FOR ENGAGING PERSONS AS PER THIS TENDER:**
- a. **Intimation of Appointment & Termination:** For each person intended to be appointed or terminated by the contractor as per this tender, the tenderer will have to submit a letter to the Engineer-in-charge declaring his intention to appoint or terminate, as the case may be, accompanied by such other particulars, documents and in such format as may be prescribed by the Engineer-in-charge.
 - b. **Medical Examination:** All persons before their actual engagement in any work will have to be medically examined and in case found to be medically fit will be considered for engagement.
 - c. **Vocational Training:** All the persons who are required to be imparted vocational training under the Mines Vocational rules, 1966 will have to be imparted vocational training at the Group VTC, Jaduguda/Narwapahar before engaging them in the actual operations.
32. **SAFETY GADGETS FOR PERSONS:** All the safety gadgets for the drivers viz. safety shoes, etc. will be provided by the tenderer.
33. **UNIFORMS OF DRIVERS:** It is essential for the drivers to wear Uniforms while on duty. Uniforms of the drivers should be Khaki Pant and Shirt and it will be provide by the contractor.
34. **FIRST AID MATERIALS:** The owner of the vehicle must ensure that first aid materials are available in its vehicle at all times as per rule.
35. **PERIODIC BRAKE TEST AND OTHER FORMALITIES:** 'Periodic Brake Test and other formalities' under the Mine Act, 1952 should be carried out in time. These tests are to be conducted in the presence of the statutory engineer of the mine appointed as per the Mines Act, 1952.
36. **TAXES & INSURANCE:** Quoted rate should be inclusive of all taxes. TDS will be recovered by UCIL from bill value as applicable as per the law.
37. **EMD / SECURITY DEPOSIT:** The security Deposit for each vehicle is 10% of the total value of the contract. The successful bidder will deposit 5% of the value of security deposit before the commencement of work. The EMD deposited by the party may be adjusted with the security deposit. The balance 5% of the value shall be recovered from the RA Bill @ 10% of the bill value of the contractor. Total value of contract means the total quoted rental for the whole period of contract.
38. **PENALTY:** In case of non availability of the vehicle due to break down, absenteeism or for any reason attributable to the contractor, a penalty of Rs. 60/- per hour of no-availability shall be imposed if suitable substitute is not provided within an hour.
39. **WORK SCHEDULE:** The contract can be extendable for a further period of two years if necessary by the company.
40. **TERMINATION OF CONTRACT:** If the performance of the contractor is found to be not satisfactory, UCIL has the sole right to cancel the contract after giving a prior notice of one month without assigning any reason whatsoever.

41. ACCIDENT: In case of any accident during the course of performing duty, the owner of the vehicle shall compensate the consequential loss of public as well as of the company with all legal formalities for which the company is in no way accountable.
42. The contact amount is arrived in two parts. One is fixed amount, other is calculated on the kilometers run by the vehicle, as signed in the log book. For example if the vehicle has run for Say, 1200 km then the amount to be paid is fixed amount plus 1200 km/10 X Rs. 57.98/- (10 km Ltr @ 57.98/litre). Apart from this no other amount whatsoever is payable.
43. All other terms and conditions shall be applicable as per General Conditions of UCIL's tender norms.

Technical Part

1. Name of the firm/company of tenderer?
2. Name of the person, address and Phone
No. of the person dealing with this work.
3. Vehicle registration for which quotation is given.
4. Is the manufacturing year of the vehicle latest?
5. Is the Bolero offered to UCIL is your own ?
6. Enclose documentary evidence of ownership of the vehicle.
7. Presently how many of your vehicles are given on hire and to whom? Mention
their full address Telephone numbers and contact persons

(1)

(2)

(3)
8. Experience in years in providing vehicles on hire.
9. Previous experience of business with UCIL, if any.
10. Any deviation from the general conditions may be mentioned here. UCIL has
the authority to accept or reject the deviations.

I agree to the terms and conditions of Tender documents against NIT No.TMD/MIN-720 DT. 28/11/2014.

Date

Signature of the tenderer
(Stamp)

Part – II (Price Part)

{To be submitted in two (02) copies}

1. TATA SUMO AMBULANCE (commercial) vehicle

Year of manufacture:

Regn. No. :

The Fixed amount for 24 hrs (Monthly rent)

In figures:

In words:

Note: In the event of any discrepancy between the amount quoted in words and figures, the amount quoted in words shall prevail.

I agree to the terms and conditions of Tender documents against NIT No. **TMD/MIN-720 DT. 28/11/2014.**

Date

Signature of the tenderer
(Stamp)